PAYMENT REQUEST FORM

To : Finance Deparment **From :** _____ ☐ **Urgent**

☐ GINTELL (M) SDN BHD ☐ GINTELL REST N GO SDN BHD ☐ JUICETELL MALAYSIA SDN BHD

☐ GINTELL (BORNEO) SDN BHD ☐ SOVOTEL MALAYSIA SDN BHD ☐ OTHER : _____

Mode of Payment

☐ Cheque-A/C Payee Only ☐ Online Transfer

☐ Bank Draft/Banker Cheque Bank Name : _____

Acc No : _____

Please Issue The Following

Payee : _____

Description : _____

Amount : **RM** _____ Date Of Collection : _____

Requested By, Verified By, Approved By,

Name: Name: Name :

Date : Date : Date :

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