

	GINTELL (THAILAND) CO., LTD.
	GINTELL VIETNAM CO.LTD.
	ERACARE VIETNAM CO.LTD.
	ERACARE PHILIPPINES,INC.

Name: _____ Department: _____ Position: _____

Date: _____ For the month of: _____ Vehicle No.: _____

[illegible]

Balance Payable / (Refundable):

Nature of Expenses			
Mileage			
Petrol			
Tolls			
Parking			
Hotel			

Nature of Expenses			
Stationery			
Medical			
Phone			
Others: _____			
Others: _____			

Claimed by :	Checked/Verified by :	Approved by :		Received by :
Signature of Claimant	Name:	Name:		Name:
Date:	Date:	Date:		Date: