



NEW SUPPLIER / CONTRACTOR EVALUATION FORM

☐ **NEW SUPPLIER/ CONTRATOR**
Supplier/ Contractor Code: _____

Product/Service to be provided _____

(Office use only)

COMPANY/ PERSONAL DETAILS			
REGISTERED NAME:		TRADING NAME:	
BUSINESS REGISTRATION NO.:		SST REGISTRATION NO.:	
REGISTERED ADDRESS:		COMPANY TEL/ FAX NO.:	
		EMAIL ADDRESS:	
CONTACT PERSON: (MARKETING/ ACCOUNT)	Name (Marketing): _____ Position: _____ Tel/ Fax No: _____ Email Address: _____ Name (Account): _____ Position: _____ Tel/ Fax No: _____ Email Address: _____		
NATURE OF BUSINESS:	☐ Supermarket ☐ Retailer ☐ Wholesale ☐ Commercial: _____ ☐ Manufacturing ☐ Contractor ☐ Others (please specify): _____		
TYPE OF ENTITY:	☐ Sole Proprietorship ☐ Partnership ☐ Others (please specify): _____ ☐ Sendirian Berhad ☐ Public Listed Company		
COMMERCIAL USE ONLY		OFFICE USE ONLY	
CREDIT LIMIT:	RM	CREDIT TERMS: (from invoice date)	DAYS
REMARKS & COMMENTS:		DOCUMENT REQUIRED ☐ Business Registration form/ certificate (Form 9) / (Form 13) if applicable ☐ GST Declaration Form ☐ Form 49 ☐ Form 24 ☐ Owner's IC (optional BUT "KOPERASI" compulsory) ☐ M&A (Optional) ☐ Audited A/C (optional) ☐ Form 13 (If any, change of name)	
<u>DECLARATION</u> <i>We hereby confirm that to the best of our knowledge all particulars declared above are true and accurate. We hereby undertake to provide additional information or documents if so requested by your company. We hereby authorised your company to verify any of the information from whatever source it deems appropriate.</i>		Prepared By: Verified By: Approved By:	
Authotrised Signature Name: Position: Date: Company Stamp:			