

Gintell (M) Sdn Bhd

Warehouse Forklift Maintenance Checklist

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Revision No.: 3

Effective Date: 15/08/2025

Department Warehouse

Forklift ID:

Monthly :

Visual Check (Penglihatan Cek)	Date:		Date:		Date:		Date:		Date:	
	OK	Needs Attention Or Repair	OK	Needs Attention Or Repair	OK	Needs Attention Or Repair	OK	Needs Attention Or Repair	OK	Needs Attention Or Repair
Kerosakaan Jelas (Lapor ke Atasan dengan segera)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Kedadaan Tayar (depan & belakang)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Sambungan Plag Bateri	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Lampu depan dan belakang	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Lampu Amaran	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Forks	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Operasi Cek	Date:		Date:		Date:		Date:		Date:	
	OK	Needs Attention Or Repair	OK	Needs Attention Or Repair	OK	Needs Attention Or Repair	OK	Needs Attention Or Repair	OK	Needs Attention Or Repair
Horn	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Steering (Lapor ke Atasan dengan segera)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Perkhidmatan Brek (Lapor Ke Atasan dengan segera)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Paras Air Bateri	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Brek Tangan (Lapor ke Atasan dengan segera)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Minyak Hidraulik (Lapor ke Atasan dengan segera)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Diperiksa Oleh (Forklift Driver)										
Executive /Deputy Supervisor										
Simpan di belakang kerusi										

Prepared By : (Warehouse Executive)_____

Checked by : (Operation Manager)_____