IT Service Request Form

☐ GINTELL (M) SDN BHD ☐ GINTELL (T) CO. LTD ☐ ERACARE VIETNAM CO. LTD

☐ GINTELL (BORNEO) SDN BHD ☐ GINTELL (S) PTE LTD ☐ _____

☐ GINTELL (B) SDN BHD ☐ ERACARE PHILIPPINES INC

Person request : _____ Date Request : _____

Department : _____ Position : _____

Software Issue:

☐ Microsoft Product ☐ Adobe Product ☐ Internet/Network/Email ☐ Xilnex

☐ _____

Hardware Issue:

☐ Computer ☐ Monitor ☐ CPU ☐ Monitor ☐ Keyboard/Mouse

☐ Printer ☐ CCTV ☐ _____

Remark:

Request By	**Review By**
Signature:	Signature:
Name:	Name:
Date:	Date: